

Let Business Support support you.

Each business or individual requirement is unique. The rates listed below are a guideline only and can be negotiated to meet your needs.



Hourly Rates

- The basic hourly rate is €35.00. Additional time is charged at 15 minute increments.
- This rate is based on simple assignments where clear eligible handwritten or typed originals are provided and basic layouts are required.
- Any postage/materials incurred will be charged at cost.

Pay-as-you-go

Word Processing documents

- Simple letter:
€10.00 first page plus €7.00 for additional full pages.
- Reports / Copy Typing / Thesis:
€15.00 first page plus €7.00 for each additional page.
- CVs:
€7.00 first page plus €5.00 for each additional page. (This rate refers to re-formatting of an original CV provided in typewritten or eligible handwritten format)
- Power Point Presentations
€3.50 per basic slide
€10.00 per advanced slide
Handouts and Speaker notes printed at €1.00 per sheet
- Spreadsheets and Database Publishing Rates:
Due to the complexity of these applications and the wide range of requirements from businesses and individuals, I will provide a competitive quote on receipt of your enquiry.

Please note:

Additional premium of €10.00 per page will be incurred for Advanced formatting including tables, graphs, appendices, footnotes etc. Rate will be confirmed prior to commencement.